

## Notification of Executive Decisions

**Date of Executive Meeting: Tuesday, 16 October 2018**

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 16 October 2018**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 24 October 2018. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 25 October 2018, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Community Fund Grant Applications

Summary of Decision:

The Executive RESOLVED that

- (i) subject to the conditions set out in the agenda report the following grants be awarded from the Council's Community Fund Grant Scheme:
  - a. £10,000 to the Windlesham Field of Remembrance to relocate War Memorial and landscape gardens;
  - b. £5,000 to Camberley Judo Club to purchase a pre-owned Mini-bus;
  - c. £1,380 to Beacon Front-Line Debt Service to purchase 6 laptops, and 4 mobile phones for volunteer and client use; and
- (ii) an additional condition be added to the grants to include a requirement for the organisation to provide a visible form of recognition of the Council's contribution to the project.

Subject: Surrey Heath Community Lottery

Summary of Decision:

The Executive RESOLVED to introduce the Surrey Heath Community Lottery by April 2019 and a new Annual Community Lottery award scheme from April 2020, with the implementation of the lottery delegated to the Executive Head of Transformation in consultation with the Portfolio Holder for Support & Safeguarding.

Subject: The Community Matters Partnership Project

Summary of Decision:

The Executive RESOLVED that

- (i) the Community Matters Partnership for Surrey Heath Borough project be agreed;
- (ii) the partnerships fundraising beneficiaries be decided once research has been concluded as to the needs of the community, as set out in paragraph 2.3 of the agenda report;
- (iii) the Partnership be operated externally, as set out at paragraph 2.5 of the agenda report, with a Service Level Agreement in place setting out expectations;
- (iv) the development of a full business plan which demonstrates that the necessary critical mass had been met and there would be no further costs to the Council, be delegated to the Executive Head of Transformation, in consultation with the Portfolio Holder for Economic Development;
- (v) the implementation of the project be delegated to the Executive Head of Transformation, in consultation with the Portfolio Holder for Economic Development; and
- (vi) a report be brought to the Executive within 12 months of the partnership launch detailing the progress made by the Community Matters Partnership Project.

Subject: Corporate Enforcement Policy

Summary of Decision:

The Executive RESOLVED to defer consideration of this item to its next meeting.

Date of issue: Wednesday, 17 October 2018





## CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Executive Head of Service or Head of Service are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

<b>Date of meeting of the Executive</b>	<b>Tuesday, 16 October 2018</b>
<b>Deadline for receipt of call-in request</b>	<b>5pm on Wednesday, 24 October 2018.</b>
<b>Report Heading</b>	
<b>Decision (or part thereof) which is to be scrutinised</b>	
<b>Element(s) of the decision which cause concern</b>	
<b>Reason for requesting call-in</b>	
<b>Outcome sought</b>	
<b>Potential witnesses (if any) to be called</b>	
<b>Signature (if not sent by e-mail)</b>	

*Notice must be given to the Monitoring Officer by 12 noon on the third day after the receipt of the summary of the Executive decisions (usually the Monday). **Please therefore send this notification to the Monitoring Officer ([monitoring.officer@surreyheath.gov.uk](mailto:monitoring.officer@surreyheath.gov.uk)) with a copy to the Democratic Services Manager ([democratic.services@surreyheath.gov.uk](mailto:democratic.services@surreyheath.gov.uk)).***